- 1. Visit <u>www.HeritageVillagePBL.com</u>
- 2. Click on Resident Portal & Sign in



3. From your Dashboard click on the Menu/Hamburger Icon in the Top Left and select My account.

=	Heritage Village of Palm Beach			
\bigwedge	My Account View your account activity View Account Activity	Quick Actions Request services and make res	ervations	
U	BALANCE DUE MAKE PAYMENT	Amenities	Architectural Modifications	Service Requests Request
	Forms & Documents Download and print forms and documents View All		View Requests	and other services
	Certificate of Insurance_05/12/2021 PDF Insurance Documents Uploaded May 17, 2021			
Give	Architectural Modification Form			
Feedback	HOA Docs PDF Association Documents Uploaded June 17, 2			
×	alm Beach			
•	Dashboard View Account Activity	Quick Actions Request services and make reser	vations	
θ	My Account	×	A	2
	Community	Amenities Make a reservation	Architectural Modifications	Service Requests Request maintenance, renairs
	Services		View Requests	and other services
2(Help			

4. Update you EMail address and Cell phone Number by clicking the pencil icon

=	Heritage Village of Palm	Beach					JA
	My Account	My Profile	My Communication Preferences	My Balance	My Violations	My Architectural Modifications	
Give Feedback	Name		nformation Email				
	Change Password	Contac	et Information				
	Property Address		Contact Email	Type Contact Email		\Rightarrow	
		- L	Home Phone	Type Home Phone		/	
	West Palm Beach , FL 33407	- L	Cell Phone	Type Cell Phone			
	Occupancy Status	<u> </u>	Work Phone	Type Work Phone		1	
	Owner-Occupied		Other Phone	Type Other Phone		i	

5. Select "My Communication Preferences from the top navigation bar and opt in to receive communications by ticking the checkboxes and hit save.

My Account	My Profile	My Communication Preferences	My Balance	My Violations	My Archit	tectural Modifications	
	Communication Preferences Communication Email Text Phone Number ① Primary Mailing Address	verified /					
	Communications			Email Select All	Text Select All	Letter Select All	
	Accounting			~	 Image: A set of the set of the	~	
	Emergency			 	~		
	Events (Community social events)				~		
	General Announcements (Community info	ormation)		\checkmark	~		
	Individual Delivery			\checkmark	~		
	Marketing			\checkmark	~		
	Meeting Notice (Official association meetings	s)		 	~		
	Newsletter			 Image: A set of the set of the	 Image: A set of the set of the		
	Automated Notifications				Email		
	\$ Payment Notifications						
						SAVE	\triangleleft